

INVITATION

TO ATTEND 2024 ANNUAL GENERAL MEETING OF SHAREHOLDERS AND TERM 2024-2029

Respectfully to:

Contact address:

ID No./Passport No./ Business Registration Certificate No.:

Number of shares owned: *(as at the record date of 26th March, 2024)*

The Board of Directors (BoD) of Vietnam Joint Stock Commercial Bank for Industry and Trade (VietinBank) would like to cordially invite you to attend 2024 Annual General Meeting of Shareholders (AGM) and term 2024-2029 with the following agenda:

- 1. Estimated time: 7:30 a.m on Saturday - 27th April, 2024**
- 2. Meeting format: In - person meeting**
- 3. Venue: Central hall - VietinBank Training and Human Resource Development School, An Trai village, Van Canh commune, Hoai Duc district, Hanoi.**

Note: *In case of any change on the time and location of 2024 AGM and term 2024-2029, VietinBank will notify and disclose information on VietinBank Investor Relations website, Ho Chi Minh Stock Exchange website and made public on mass media. Shareholders are suggested to closely monitor and update information on VietinBank Investor Relations website at <https://investor.vietinbank.vn> - "Events" - "General Meeting of Shareholders" - "2024" - "2024 AGM and term 2024-2029", Ho Chi Minh Stock Exchange website and mass media. Those notices will replace the adjusted Invitation to attend 2024 AGM and term 2024-2029.*

4. Meeting agenda (tentative):

- Report of the Board of Directors (BoD) summarizing activities for 2019 - 2024 term and orientation activities for 2024 - 2029 term;
- Report of the BoD on task performance in 2023 and development orientation in 2024;
- Report of the Board of Management on business performance in 2023, orientation and plan in 2024;
- Report of the Supervisory Board (SB) summarizing activities for 2019 - 2024 term and orientation activities for 2024 - 2029 term;
- Report of the SB on 2023's activities and orientation in 2024;
- Proposal for approval of 2023 audited financial statements;
- Proposal for approval to select an independent auditor to audit VietinBank's financial statements and operation of internal control system in 2025;
- Proposal on 2023 profit distribution plan;
- Proposal for approval of the remuneration for the BoD and the SB in 2024;
- Proposal for approval of the listing of VietinBank's publicly offered bonds in 2024 on Hanoi Stock Exchange after the completion of the offerings;
- Proposal on adding activities of providing clearing and settlement services for securities transactions to VietinBank's operations;
- Proposal for electing VietinBank's BoD members for 2024 - 2029 term;
- Proposal for electing VietinBank's SB members for 2024 - 2029 term;

- Proposal for approval of the authorization to promulgate, amend and supplement VietinBank's Financial Regulations;
- Proposal for approval of amendments and supplements to VietinBank's governance regulations (*if any*);
- Other contents as prescribed by law and the Charter of VietinBank (*if any*).

5. Meeting materials:

Invitation letter is couriered to shareholders by a guaranteed method at shareholders' registered addresses. Sample Power of Attorney, Confirmation Letter, tentative Meeting Agenda are posted on VietinBank Investor Relations website "<https://investor.vietinbank.vn>" - "Events" - "Shareholder General Meetings" - "2024" - "2024 AGM and term 2024-2029" section. Shareholders might access the website to receive Meeting documents **from 05th April, 2024**.

A shareholder or a group of shareholders holding from 5% or more of total ordinary shares of VietinBank shall have the right to propose matters to be included in the agenda of the AGM. Such proposal must be in writing (*clearly state the name of the shareholder, the number of shares of each type of shareholder, and issues proposed to be included in the meeting agenda*) and sent to Secretariat Office to the BoD and Investor Relations, Office of the BoD, VietinBank, 108 Tran Hung Dao Street, Hoan Kiem District, Hanoi at least 03 business days prior to the opening of the AGM.

6. Participation confirmation/Power of Attorney:

For the Meeting to be attentively held, please confirm attendance/attendance via authorization (*in case of authorization*) by sending the original hard copy of Confirmation letter/ Power of Attorney (*using VietinBank's sample or as per Civil Law's regulation*) via post mail to Secretariat Office to the BoD and Investor Relations, Office of the BoD, VietinBank, 108 Tran Hung Dao Street, Hoan Kiem District, Hanoi **before 05:00 p.m - 19th April, 2024**. Shareholders can send a photo/scan in advance to the email address: investor@vietinbank.vn and send the original hard copy via post mail later.

7. Shareholder attending 2024 AGM and 2024-2029 term is kindly requested to bring Invitation, ID Card or Passport, copy of Business Registration Certificate, a valid Power of Attorney (*in case of authorization*).

We look forward to welcoming you on time at the AGM.

Yours sincerely,



ON BEHALF OF THE BOD
CHAIRMAN



Tran Minh Binh